



Volunteer Core Leader Application

Introduction

Thank you for your interest in California State Parks Foundation's volunteer program! Since 2010, our year-round volunteer program has provided meaningful volunteer opportunities for Californians to help their state parks. Currently, we plan more than 100 volunteer workdays a year across California. These workdays are led by Volunteer Core Leader teams.

Requirements

- Participate in three California State Parks Foundation volunteer workdays.
- Complete a background check paid for by California State Parks Foundation.
- Attend mandatory trainings, that includes:
 - New Volunteer Core Leader Training (virtual)
 - “Co-creating a Culture of Belonging” video recording
 - Submit a survey following completion
 - Annual all Volunteer Core Leader meeting (virtual)
- Join regional check-in meetings as needed (virtual or in person)
- Work with a team of core leaders (2-4 per park)
- Lead a minimum of 2 volunteer workdays a year.

Volunteer Core Leader Overview

Our program is volunteer led and volunteer managed. This volunteer dedication enables the program to expand its reach and support more parks across the state. Volunteer Core Leaders develop a rapport with park staff, get to know the unique culture and needs of their parks, and lead volunteer workdays. Each park will have more than one Volunteer Core Leader.

Volunteer Core Leader teams work together to share the roles and responsibilities required to host a workday. Leads will work closely with California State Parks Foundation staff to accomplish key projects and achieve quality volunteer experience.

Becoming a Volunteer Core Leader is a great fit for you if you are:

- Passionate about state parks and want to play a deeper role in getting good work done.
- A flexible team player and are comfortable working with people of all backgrounds.
- Interested in being part of a community of people that care deeply about state parks.
- Available to volunteer approximately once per month.

While not a requirement, we are also looking for Volunteer Core Leaders who:

- Speak multiple languages.
- Have deep ties in their local community.

- Have an interest in community outreach and promoting workdays.
- Have strong knowledge or an interest in learning about California native plants, habitat restoration, trail work, and/or general park maintenance projects.

Volunteer Core Leader Application Questions

Name:

Mailing Address:

Phone number(s):

E-mail:

Parks or regions where you would like to lead workdays:

Days of the week you would be available to lead events (most workdays are on weekends):

Preferred shirt size (*shirts will be mailed to you as part of a welcome package after you complete training*):

Once I have received the needed training, I am committed to the following Volunteer Core Leader roles:

Event planning (coordinating with the program and park staff to complete a work plan with detailed event logistics)

Registration (arrive early, help to ensure everyone has signs and waiver and their information is on the roster)

Public speaking (at morning orientation, sharing announcements about the program, thanking volunteers and park staff)

Food purchase/coordination: (work within budget to purchase food for event, submit receipts and reimbursement form to get reimbursed after event)

Supply purchase: (work within budget to purchase supplies for event, submit receipts and reimbursement form to get reimbursed after event)

Photography: taking photos at workdays and uploading them to our Flickr site

Workday follow-up: submitting waivers, roster, completing the post-workday event report

Event promotion (using our flyer template to outreach in the local community)

Please describe why you would like to become a volunteer Volunteer Core Leader. (Maximum of 500 words, please.)

References: If you remember their names, please list the Volunteer Core Leaders or staff members that you have met at workdays you have attended.

Criminal Record

If you have a record of convictions for offenses other than minor traffic citations, please give details in the chart below. Also, list any arrests for which you are currently out on bail or out on your recognizance, pending trial. If the answer is “NONE”, write it across the first line and sign your name at the end of the application.

CONVICTIONS/ARRESTS PENDING TRIAL:

Date, City & State of Arrest	Charge or reason given by police for arrest	Date and location of trial	Explanation (optional)

Agreements:

I certify that the information I provided on this application form is true to the best of my knowledge.

I also acknowledge that as an ambassador of the organization I will be expected to be collaborative and respectful in all interactions with volunteers, park staff, and program staff. I will adhere to the values California State Parks Foundation shares around [Justice, Equity, Inclusion, and Diversity \(JEID\)](#) and help create a welcoming and safe space for volunteers and park visitors from all backgrounds.

Signature _____

Date _____